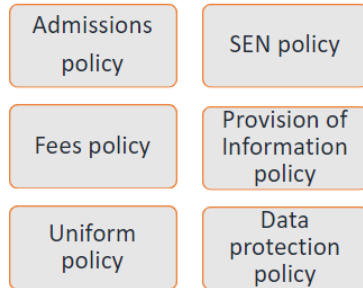




SCHOOL UNIFORM POLICY & REGULATIONS

How this policy fits in with other policies:

The uniform policy should be read in conjunction with policies relating to Admission:



Log of updates

06/2021	Updated policy following introduction of new abaya, sports abaya and school hijab. PE bottoms also changed from grey to black. Significant points underlined and made bold.
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This document sets out a clear guideline for Parents and Students enrolled at Lady Nafisa School (hereinafter referred to as the 'School') in relation to the School's uniform policy and regulations.

1. Introduction

- 1.1. In this policy, **'uniform'** includes daywear, sportswear, footwear and outerwear and **'in School'** is whenever and wherever Students are the responsibility of the School, either on School premises or off-site during School related trips and/or activities. **'Parent'** means anyone with legal parental responsibilities for a Student.
- 1.2. Students and the wearing of the School uniform correctly is the responsibility of all members of the School community, Parents, Students and the Staff alike. **The correct adherence to the wearing of the School uniform encourages our Students to develop long-lasting good habits for life.**
- 1.3. Students are expected to identify themselves with the School and its ethos by wearing the School uniform neatly and without adaptations. The uniform encourages a true sense of community identity. The School's uniform is very distinctive and students wearing it are representing the School. It is very important therefore that whilst in uniform students are expected to pay particular attention to the manner in which they portray themselves, their families and the School. Every effort should be made to ensure that the School is portrayed in a positive light, including outside of School premises and hours.
- 1.4. **The wearing of the School uniform is an essential requirement and has been designed to adhere to the Islamic codes of modesty.** Parents are expected to ensure that their children, who are students of the School, adopt and uphold this expectation in the manner in which students are dressed.
- 1.5. **Any Student who comes to School dressed in incorrect school uniform, or whose uniform is worn in an inappropriate manner, will immediately be given the opportunity to correct their uniform. If this cannot be fixed, students will be sent home to change. Parents will be notified by phone or by a text message if the School is unable to reach them. This rule applies to non-uniform days and trip days also, if a Student fails to observe the School's rules regarding non-uniform.**
- 1.6. A School uniform enhances equality amongst all students.
- 1.7. This document details our School's policy and regulations on all aspects of the Schools uniform clearly and explicitly.
- 1.8. All items marked with a single asterix (*) indicates the School's customised uniform items that must be purchased through Bubblegum Schoolwear (online) directly. The double asterix (**) indicates the items that must be purchased through School directly.
- 1.9. Parents and Students are solely responsible for labelling **all** uniform items including PE kits with the Students full name clearly. This helps in identifying and returning Lost Property to its correct owner.
- 1.10. **Lost Property is permanently cleared from the School on a half-termly basis.** It is the sole responsibility of Parents and students to go through the Lost Property bin as soon as it is realised that uniform items are missing and in any case **before** the half-termly holidays.
- 1.11. **Parents are expected to give their full unwavering support in maintaining the School's high standard and expectation of dress and presentation and the correct wearing of the**

School uniform. To this end, Parents are expected to provide their children, who are Students of the School, with the correct items of clothing for their School uniform and restrict their children, who are Students of the School, from buying incorrect or inappropriate items of clothing.

2. Daywear

- 2.1. All items listed below are compulsory School uniform items that Students are expected to wear to School and on trips unless the School informs Parents otherwise, for example on non-uniform days.

Lady Nafisa School
Long grey skirt to the ankle (*) The hem of this uniform item must not touch the ground
White long-sleeved blouse with collar (must be worn with white vest or t-shirt underneath)
Grey blazer with School logo (*)
<u>Plain purple hijab with School logo (*) with secure black or white underscarf. Hijabs must be secured with a safety pin.</u>
Plain polished black traditional school shoes (no heels) Suede, canvas, boots and trainers are not permitted

2.2 **For students who wear an abaya as a religious obligation, they must complete the “School Uniform Exemption Form” available from the school office (parents can request a copy to be emailed) before starting school. The form must be signed by BOTH parents and student confirming they only wear an abaya in front of non-mahrams. The school will not process incomplete forms.**

2.2.1 **Once the completed form has been received, the school will give written consent for the School Abaya AND School PE abaya to be purchased. Both items MUST be purchased together and from the designated uniform suppliers.**

Lady Nafisa School Uniform Exemption
<u>Sleeveless grey abaya with School logo (*)</u>
White long sleeved shirt/blouse
Black leggings or tights
Blazer with school logo (*)
Plain purple hijab with school logo (*) with black or white underscarf/cap.

3. Sportswear

- 3.1. All items listed below are compulsory School PE uniform items that Students are expected to wear during PE lessons, sporting activities including fixtures and competitions and on sports

day.

PE Uniform

Plain Black loose tracksuit bottoms (*) Leggings are not permitted

Purple school fleece with School logo (*)

Long-sleeved polo shirt with School logo (*)

Plain black or white trainers with laces
Coloured laces and fashion trainers are not permitted

White one-piece sports hijab with school logo (*). **Black or white underscarf/cap must be worn underneath PE hijab.**

3.2 Students are not permitted to participate in PE with their school abayas on. They must wear a PE abaya (mid-shin) for health and safety reasons.

Lady Nafisa School Uniform Exemption
<u>Sleeveless grey sports abaya with school logo</u> (*)
<u>White polo shirt with long sleeves with school logo</u> (*)
<u>Plain black tracksuit bottoms</u> (*)
<u>Plain white one-piece sports hijab with school logo</u> (*)
Plain black or white trainers with laces

Non-Uniform Days

- 3.2. From time to time the School holds non-uniform days where Parents are expected to ensure that their children, who are Students of the School, adhere to the principles set out by the School and observe the modest dress code. The following list details the basic rules of clothing that are not allowed to be worn to School. This list may be added to by the Headmaster/Headmistress or Principal of the School. Students are not allowed to wear:
- Ripped items of clothing even if they are deemed to be fashionable.
 - Clothing with a slogan, logo, initials or any form of words and abbreviations which are offensive.
 - Tight figure-hugging trousers.
 - Tight and/or revealing tops.
 - Short tops (above the bottom).
 - High-heeled shoes or open-toed and open-heel shoes or sandals.
- 3.3. Students should be dressed in smart, clean and respectable clothing at all times.
- 3.4. Students should be willing to accept the judgement of the School Staff as to what is acceptable where there is no specific ruling and not challenge Staff on the matter.

Other points

- 3.5. **All hair should be tucked neatly under a full underscarf (black or white), which MUST be worn under the purple headscarf.**
- 3.6. **All shirts should be tucked into skirts at all times of the school day, including travel**

to and from school.

- 3.7. **During winter months, students may only wear black leggings or black tights underneath their skirts.**
- 3.8. Students are not permitted to wear any form of jewellery at School apart from simple stud earrings. Stud earrings may need to be removed for some activities, in particular during sporting fixtures.
- 3.9. Piercings are not allowed other than a single piercing in each earlobe.
- 3.10. Simple analogue or digital wristband watches and fitbit fitness trackers are allowed to be worn to School. Watches should be removed for practical lessons or any lesson where they may pose a danger and during examinations where basic analogue or digital watches will need to be placed on the table directly.
- 3.11. The School does not accept any form of responsibility for the loss of valuables.
- 3.12. Make-up and nail varnish (coloured or transparent) are strictly not allowed to be worn at School. If Students are found to be wearing make-up, they will be asked to remove it immediately. For Students who suffer from chapped lips, the original vaseline or uncoloured lipsal sticks can be brought into School and worn only.
- 3.13. **Students are encouraged to adopt and maintain a personal hygiene routine. Students are expected to pay particular attention to their oral hygiene by regularly brushing and flossing their teeth on a daily basis and to their body hygiene by regularly showering and changing their clothes. This is particularly necessary during the hotter months where it is common for people to release unpleasant smells and body odours that are disturbing to others around them.**
- 3.14. Students are expected to change their white School blouse frequently and ensure that the white colour of their uniform is maintained. Discoloured shirts and headscarves are not allowed in School and will need to be replaced.
- 3.15. All items of the School uniform including sportswear are expected to be washed weekly. Blazers are also expected to look smart and clean at all times and should be dry-cleaned when required.
- 3.16. **Students are expected to place their School bag, PE bag and their coat or jacket in their locker at the start of each School day. Any property found lying around the School, including books and stationary, will be confiscated and held by the Office where Students can go to pay the £1 Penalty Fee and collect their belongings.**
- 3.17. As part of the School's objective in training its Students to be self aware of their behaviour and responsibilities as contentious citizens, the School adopts certain penalties as a means of teaching valuable lessons to its Students with the objective that Students will learn not to repeat certain misdemeanours in future. Penalties therefore increase in cost depending on the frequency of misdemeanours, however it is expected that Students will learn from their first mistake.
- 3.18. Students should be willing to accept the judgement of the School Staff as to what is acceptable where there is no specific ruling and not challenge Staff on the matter.
- 3.19. **Students found to be wearing any unacceptable item, will be expected to remove it immediately. All confiscated items will be locked in a secure cabinet and will be**

returned at the end of the half term.

- 3.20. For items confiscated within the last two weeks of any half term, such items will not be returned to the until the end of the following half term.